

Dear Al-Amal School Parents,

Assalamu Alaikum,

Subject: 2024-2025 Re Enrollment Process

Please if you are not planning on re-enrolling your child to Al-Amal School for the 2024-2025 school year, please let us know. Thank you.

Once again, it is time for the priority re-enrollment process to begin for our 30st school year, Masha Allah. Our process will all be done electronically through your Family portal account (click here) <https://factsmgt.com/>

<https://logins2.renweb.com/logins/ParentsWeb-Login.aspx>

Any parent wishing for their child/children to return to Al-Amal School for the 2024-2025 school year must submit the re-enrollment packet no later than **Feb 9** . It is highly recommended that you do submit the re-enrollment packet now to ensure that a seat is held for your child/children. Open enrollment for new admissions will begin on **February 9th**. After **February 9th**, we cannot guarantee that a seat will be available for your child/children if you miss re-enrolling during the priority period (**Jan 25nd to Feb 9th**).

The completion and submission of the re-enrollment packet is required to notify the school of your child's return to Al-Amal School for the 2024-2025 school year.

Please carefully review the timeline of the re-enrollment process:

1. Re-enrollment should be completed online and submitted electronically through your parents renweb account.
2. To re-enroll your child please login into your ParentsWeb Account <https://logins2.renweb.com/logins/ParentsWeb-Login.aspx>, If you have forgotten your username or password, please contact us via email or call @763-571-8886.
3. After logging in, select Family Information, and Enrollment /Re-enrollment. Feedback will be provided throughout the process to help you complete the enrollment packet. A yellow caution sign will appear in the menu next to forms that are missing required information. If a form contains all required information, a green check mark will appear next to the form's menu item.
4. After you have completed the enrollment packet, a Submit Enrollment Packet and Make Payment form will appear. Please note that the payment plans are already set up. If you would like to change your payment plan, please do let us

know. We do encourage parents to have an automatic payment plan rather than an invoice.

5. **Re-enrollment Period:** The re-enrollment period for returning students for 2024-2025 is Jan 25th – Feb 9th . The school office will provide assistance to those who need help in accessing and completing the re enrollment. If you need assistance, please contact the office @ 763-571-8886 to set up an appointment. We highly recommend that you re-enroll during this priority period to guarantee a seat in class. We have a limited number of seats.
6. **Re-enrollment Fee:** Parents pay \$300/student as an advanced deposit through RenWeb. The advanced deposit will be applied towards the next year's tuition. The re-enrollment fee is non-refundable and is what locks your child a seat in class.
7. **Late Re-enrollment Fee:** A late fee of \$50 will be charged if completed after Feb 29. Late re enrollment does not guarantee priority seating for the returning student. Please re-enroll during the priority period to guarantee your child's seat.
8. **Tuition Aid:** Al-Amal School offers limited Tuition Aid to a few qualifying families. Please log in to your FACTS account to view the Tuition Aid Applications. There is a \$40 non-refundable Application fee to apply for Tuition Aid. Please contact the school office to make an appointment if you need help in completing the FACTS application. All required documents requested by FACTS must be submitted by May 2024. Please note, completing the FACTS application, or meeting the qualifications does not guarantee that you will receive the tuition aid automatically.
9. **Tuition Aid Application Deadline:** The FACTS Tuition Aid process deadline will be May, 2024. The school will inform the applicants by the end of July, and will give a deadline by August to accept and sign the tuition aid agreement. Failure to comply with the deadlines will result in not receiving any Tuition Aid.
10. **Tuition Rates and Schedule:** Please click [here](#) to check the new tuition rates for the 2024-2025 school year.
11. **Tuition Balance:** Any student with an outstanding balance may not be allowed to re-enroll until the school receives the full payment.
12. **New Admission:** If a new sibling is joining the school, please go to our website and click on the link under Admissions and it will direct you to our Online Application. Enrollment for new students will open Feb 9, 2024.
13. **Please note:** Adding a new sibling name and completing the RenWeb online or tuition aid application is incomplete unless the new admission applicant has gone through the school testing, interview and acceptance process.

Any Admissions questions can be directed to Leila Alilat @ 763-231-9701.
Insha'Allah, we look forward to assisting you in this process.

We look forward to having all of our current students return next year, InshaAllah.

Thanks for your trust and continued support!

Sincerely,

Admissions & Registration Office.